Celebrate Connections 2020
Changing Tomorrow, One Child at a Time
April 8-10, 2020

MEMORANDUM

FROM: Ginger Huffman, Conference Committee Chairperson
      Sara Fitzwater Miller, Conference Coordinator

SUBJECT: Celebrating Connections Early Childhood Conference Exhibitor Registration

DATE: November 30, 2019

On behalf of the Celebrating Connections Conference Committee, we would like to extend an invitation to you and your organization to participate in our 23rd Annual Early Childhood Conference "Celebrating Connections "Changing Tomorrow, One Child at a Time" scheduled for April 8-10, 2020 at the Charleston Coliseum and Convention Center in Charleston, West Virginia. Last year, we had over 850 participants, and we are expecting the same or more participation this year from the early childhood community.

The Celebrating Connections Conference is an interagency effort jointly sponsored by the West Virginia Department of Education, Office of Early & Elementary Learning, West Virginia Department of Health and Human Resources, Bureau for Children and Families, Division of Early Care and Education; Bureau for Public Health, Office of Maternal, Child and Family Health, WV Birth To Three and WV Home Visitation Program; and the WV Head Start State Collaboration Project. Conference participants include regular and special education educators, early intervention programs, families, Head Start, public and private preschools, child care centers, family child care providers, therapists, health care providers, social workers, and anyone else interested in the early care and education of young children.

This conference will provide an opportunity for your representative(s) to meet individuals from the early childhood community and inform them of the products and/or services available through your organization.

This year we are "spotlighting" the vendors in a variety of ways to increase opportunities for participants to visit the vendor/exhibit area. The "spotlights" will include the following:

1. Exhibit area open during the entire conference;
2. Participant Networking Lunch (by individual purchase) available in the exhibit hall;
3. Participants will have the opportunity to complete an Exhibitor Scavenger hunt to be entered to win some of our amazing door prizes. (more details to come)
4. Make It/Take It sponsored by vendors;
5. New and exciting exhibitors
6. Vendor sponsored door prizes;
7. All refreshments for conference participants will be available in the exhibit hall.

The "Make It Take It" activity sponsored by the vendors will encourage participation in the vendor area. Those vendors sponsoring this event will get a 10% discount off their total cost.

We would also like to encourage vendors to have "freebies" for conference participants. We are using the theme, "Changing Tomorrow, One Child at a Time", for the conference. If possible, we encourage the vendors to join us in reinforcing this through related themes.

Interested vendors should plan to arrive on **Tuesday, April 7th, to set up between 11:00am - 4:00pm (exhibit hall will open at 7:30am on Wednesday)**. The size of the booth is 10'X10' and comes with a table, two chairs, table linens, and drapes. Cost for the vendors will be $250.00 for a premium booth space (down the center aisle) and $225.00 for a regular booth space (on the outside aisles). Booths for non-profits are $50.00. Additional costs for extra items are a table for $25.00, carpet for $40.00, and electricity for $25.00. Wireless internet is available for free through the Charleston Coliseum & Convention Center website while at the conference.

**Exhibits will be open to the public during the following hours:**
- **Wednesday, April 8, 2020** - 7:30am - 4:30pm
- **Thursday, April 9, 2020** - 7:30am - 5:00pm
- **Friday, April 10, 2020** - 7:30am - 1:30pm

If you cannot participate in this year's conference, we hope to see you in 2021!

**Please return registration with payment to:**
WVECTCR
ATTN: Sara Fitzwater Miller
611 Seventh Ave., Suite 322
Huntington, WV 25701
FAX: (304) 529-2535

Registration is on a first come, first serve basis. Booth spaces will be assigned in the order in which they are received. We cannot guarantee specific booth spaces. Registrations should be received by March 10, 2020.

If you have questions, please call Sara Fitzwater Miller at (304) 528-3459 or (888) 983-2827 or by e-mail at smiller@rvcds.org.