



Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) Capacity Building Grant Application

Through our funding partner, WV DHHR BCF/Division of Early Care and Education, West Virginia Early Childhood Training Connections and Resources (WVECTCR) will award capacity building grants during the July 1, 2021 – June 30, 2022 fiscal year. Capacity Building Grants are application based. Applications will be reviewed and approved until funding is exhausted.

Purpose of Capacity Building Grants

The purpose of the availability of this capacity building grant opportunity is to provide funding for current critical care site providers and new care providers to secure supplies, staff retention, payment of rent/utilities, personal protective equipment, and other needed purposes as outlined in the application for continuity of services during the public health emergency.

Capacity Building Grant Award Amounts

The total amount of funding will not exceed \$16,000 per application. Pop up sites are not eligible. Critical care sites are only eligible for one capacity building grant award.

- Critical Care Child Care Centers – Type 1 – eligible for \$11,000
- Critical Care Child Care Centers – Type 2 – eligible for \$13,000
- Critical Care Child Care Centers – Type 3 – eligible for \$16,000
- Critical Care Out of School Time Centers – eligible for \$10,000
- Critical Care Family Child Care Facilities – eligible for \$10,000
- Critical Care Family Child Care Homes – eligible for \$8,000
- NEW Critical Care Child Care Centers – Type 1 – eligible for \$2,000
- NEW Critical Care Child Care Centers – Type 2 – eligible for \$3,000
- NEW Critical Care Child Care Centers – Type 3 – eligible for \$4,000
- NEW Critical Care Out of School Time Centers – eligible for \$2,000
- NEW Critical Care Family Child Care Facilities – eligible for \$1,000
- NEW Critical Care Family Child Care Homes – eligible for \$500
- NEW providers will be eligible for additional monies at the 6 month and 1 year mark of operation

Capacity Building Grant Award Period

The capacity building grant award period will be the date of application approval (notification of grant award will be emailed with approval date listed) through June 30, 2022.

Eligibility

Applicant must meet the following criteria for capacity building grant applications to be reviewed.

- Possess a valid provisional or regular license or certificate of registration.
- Have a Provider Services Agreement in good standing.
- Have not committed substantiated misrepresentation or fraud.
- Are current on any signed repayment agreement.
- Must provide full-time child care services, defined as a program that is open and offering at least eight consecutive hours of care per day, five days per week. (This requirement does not apply to Out of School Time programs.)
- Must have at least 25% of the child care program's revenue received from private pay tuition and/or West Virginia's child care subsidy program.

Application Deadline (open until funds exhausted)

Complete application must be received either by email, mail or fax. Application is a fillable PDF document for ease in completion.

Application Submission

E-mail to: tcr@rvcds.org with Capacity Building Grant Application in the e-mail subject line

or

Mail to: WVECTCR/RVCDS

Attn: Alyson Edwards, Capacity Building Grant Application

611 7th Avenue Suite 322

Huntington, WV 25701

or

Fax to: Alyson Edwards, Capacity Building Grant Application at 304-529-2535

Capacity Building Grant Application Instructions

- Thoroughly read all information listed in the application packet prior to completing the application. If you have questions about completing the application, please contact your local Child Care Resource and Referral Office (Child Care Resource Center, Choices, Connect, Link, MountainHeart North or MountainHeart South).
- Complete all sections of the application, sign, date, and submit to WVECTCR by the above listed methods.
- Incomplete applications will not be considered for review.

Capacity Building Grant Requirements

Capacity building grant applications that are approved must agree to follow the requirements listed below as a condition of receiving the capacity building grant award.

- Capacity building grant funding must be expended in accordance with all applicable Federal, State, and local laws.
- Capacity building grant funding must be expended (items and/or services purchased/received/delivered) by the end of the capacity building grant award period June 30, 2022.
- Capacity building grant funding must be utilized as approved in the capacity building grant application.
- Receipts should be kept for the items and/or services purchased with the capacity building grant monies. These receipts do not need to be submitted to WVECTCR.
- Failure to comply with any capacity building grant requirements listed above will eliminate eligibility to receive a capacity building grant award in the future (if funding available) and may require repayment of capacity building grant funding to WVECTCR/RVCDS.
- By signing the capacity building grant application, you are agreeing to comply with the above requirements.

